

Item

2021/22 GENERAL FUND PROVISIONAL REVENUE CARRY FORWARDS

To:

Councillor Mike Davey, Executive Councillor for Finance and Resources Portfolio

Strategy & Resources Scrutiny Committee 28 March 2022

Report by:

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Wards affected:

Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey, Trumpington, West Chesterton

Key Decision

1. Executive Summary

- 1.1 This report presents details of any anticipated variances from budgets, where resources are requested to be carried forward into the 2022/23 financial year in order to undertake or complete activities anticipated to have taken place in 2021/22.

2. Recommendations

The Executive Councillor, is recommended, following scrutiny and debate at Strategy & Resources Scrutiny Committee, :

- a) To agree the provisional carry forward requests, totalling £579,010 as detailed in Appendix A, are recommended to Council to approve, subject to the final outturn position.

3. Background

Revenue Outturn

- 3.1 Approval in principle is sought to carry forward unspent budget from 2021/22 into the next financial year, 2022/23. Provisional carry forward requests are being presented to the March 2022 Strategy & Resources Committee for approval at Council 26 May 2022, to ensure that officers have the appropriate authority to continue uninterrupted to deliver services and projects that have been delayed for any reason.
- 3.2 Final carry forward requests will be presented to the Strategy & Resources committee 11 July 2022, where the sums involved may differ from the estimates provided in March 2022, which have been provided for approval in principle.
- 3.3 Appendix A sets out the provisional list of items, for the General Fund, for which approval is sought to carry forward unspent budget from 2021/22 to the next financial year, 2022/23.

4. Implications

(a) Financial Implications

- 4.1 The financial implications of approving the provisional carry forwards of £579,010 budget from the current year into 2022/23, will result in a increased budgeted contribution to General Fund reserves for the

current financial year, from £3,454,290 to £4,033,300, with a corresponding decrease in the contribution to reserves in 2022/23.

- 4.2 A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and / or community safety implications.

(b) Staffing Implications

Any direct staffing implications arising from the delay in delivery of workstreams, or the carry forward of resource, will be considered and addressed by officers as part of each individual carry forward approval.

(c) Equality and Poverty Implications

There are no direct equality and poverty implications associated with this report.

(d) Net Zero Carbon, Climate Change and Environmental Implications

There are no direct environmental implications associated with this report.

(e) Procurement Implications

Any procurement implications arising from the delay in delivery of workstreams will be considered and addressed by officers as part of each individual carry forward approval.

(f) Community Safety

There are no direct community safety implications associated with this report.

5. Consultation and Communication considerations

There are no direct consultation and communication implications associated with this report.

6. Background papers

Background papers used in the preparation of this report:

Background information is held in the Council's financial management system.

7. Appendices

- Appendix A – Provisional General Fund Carry Forward Requests

8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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Cost Centre	Portfolio	Provisional forecast variance position of cost centre (underspend)/overspend at January month end. Prior to carry forward	Cost Centre Description	Carry Forward Budget £	Cost Centre Contact	Comments
1425	Climate Change, Environment and City Centre	(54,815)	Tascomi - Env Health Software	53,870	Yvonne O'Donnell	Revenue costs to implement Tascomi (new EH data base) - Major delays by supplier IDOX and unforeseen costs have been uncovered as the project progressed. The project was due to be completed March 2021, however there are still a number of issues to be resolved which may incur further costs going into 2022/23 involving additional consultancy days
1057	Communities	(108,193)	Community Development Voluntary Support	20,000	Jackie Hanson	The original one year bid of Seed Funding to support Covid recovery grass root projects has not been utilised as this was not appropriate due to continuing restrictions during the past year. We anticipate being able to allocate funds as was originally intended as we recover from the pandemic in 22/23
1064	Communities	(32,724)	Neighbourhood Community Development	17,870	Vicky Haywood	The Food redistribution hub and kitchen is a key priority project; the project has been delayed in starting due to the pandemic and high workload of emergency food aid programme as well as difficulties securing a permanent suitable site. The full revenue budget allocated for the project is still required with the remainder for 21/22 required to be carried forward into 22/23. The revenue funding will pay for the installation of services at new site (North East Cambridge meanwhile site, off Cowley Road), the project manager for the food distribution hub and kitchen, the lease agreement on temporary unit for 2022/23, the programme development with food hubs and the development of the business plan which will ensure the long term financial stability of the project beyond the life of CCC funding.
1251	Communities	(45,282)	Culture and Community	18,000	Frances Alderton	Holocaust Memorial Day £6k carry forward request - Most of the work in schools has already been delivered. The main civic event itself will not be delivered until June because the council, contractor and schools Covid risk assessed the event and decided it was not safe to run the event in January. The event attracts an audience of 1000+ in the Corn Exchange, with children from different schools and elders from the community. We're waiting for the Contractor to invoice for work already completed. £13000 will be paid for work completed this month. The £6000 carry over will cover the costs of the event in June. Celebration of women -£12k carry forward request - Initially the bid was £20,000 over 2 years. Due to adjustments in the Interim MTFs and a carry forward last year the full budget was transferred to 20-21. Spend this year is estimated to be only in the region of £8k as a result of further delays occurring due to the pandemic. Carry forward of the remaining budget is requested to enable this project to be completed.
2005	Finance and Resources	(585,663)	Finance General	62,000	Jody Etherington	A budget of £70k was approved in the October 2021 MTFs for the Cambridge City Housing Company expansion. The work has commenced but is not likely to be completed by March 2022. It is requested that the balance of the budget is carried forward to 2022/23.
1758	Finance and Resources	(20,438)	Other Commercial Properties	20,000	Phil Doggett	Mill Lane Boathouse is one of 10 development schemes identified and approved at Strategy and Resources Scrutiny Committee in February 2021. This request is to carry over the prior approved feasibility funding, for architectural services, cost consultancy, planning services and valuation advice. The Boathouse and river frontage is included in the footprint of the wider planned Mill Lane redevelopment proposed by the University and forms part of the Mill Lane Supplementary Planning Document. There have been recent delays by the University bringing this forward. The Council's land holding includes a significant part of the river frontage in this location and as such, is considered to be an important element to any re-development proposals by the University. The proposal is to explore redevelopment of the site to create a new boathouse with associated office for punt operations, possibly a café and/or small residential scheme, either single or two storey. This is an opportunity to undertake a redevelopment to generate new revenue streams and improve the public realm.
1768	Finance and Resources	(105,409)	Other Industrial Properties	105,000	Christopher Davey	Unit 5 Nuffield Close – Dilapidation Repairs. The unit is currently vacant and requires dilapidation repairs of £105,000 to be carried out before the property can be re-let and become income generating again. N.B. The City Council received dilapidations income of £105,000 from the former tenant of the above unit at the end of the tenancy. Advice from the Council's Procurement Team has been taken. A Request for Quotation for the project was published on 24 January 2022 and has a closing date of 18 February 2022. It is likely that the contract for the work will not commence until the end of the 2021/22 financial year and therefore budget of £105,000 is requested to be carried forward to the 2022/23 financial year in order that the work can be carried out/completed. If the carry forward request is denied, this will have an adverse impact on income of circa £55,000 per annum and empty property rates of circa £15,000 per annum will be incurred as well until works are completed.
8006	Finance and Resources	(113,378)	Accountancy and Support Services	54,000	Caroline Ryba	The carry forward is to cover support for committed project work in relation to the review of budget setting processes and FMS improvements plus training planned for the current year but delayed until 22-23.

Cost Centre	Portfolio	Provisional forecast variance position of cost centre (underspend)/overspend at January month end. Prior to carry forward	Cost Centre Description	Carry Forward Budget £	Cost Centre Contact	Comments
1506	Housing General Fund	(84,722)	Housing Development Agency	73,000	Claire Flowers	This was a specific fund approved in September 2021 to fund work to set up a new Registered Provider to enable a wider range of housing offers that could be eligible for funding. Work on this has started however been delayed with procurement. The work is still required and the commissions are being made. A request that this amount is carried forward into 2022/23 is made to enable this critical piece of work.
1050	Open Spaces, Sustainable Food and Community Wellbeing	(84,479)	Community Safety	50,720	Keryn Jalli	Funding for this two year post of Community Youth Liaison Officer (supporting partnership work on child criminal exploitation and violent crime) was approved in Feb 2020. Due to Covid 19 and various issues around County Lines we have had to delay this project and have only recently recruited to the post. We are requesting that any remaining budget is carried forward so that we can honour the contract and carry out this essential work. Post holder currently in post and will be delivering on objectives that support in achieving the Community Safety Partnership Plan 2022-23.
1865	Open Spaces, Sustainable Food and Community Wellbeing	(15,855)	Lettings & Events on Open Spaces	15,850	Anthony French	During 2021 the first phase of a project to introduce power onto Parker's Piece was completed by introduction of the station required on the corner of the park. The second phase of this work is to install the cabling from the box into the Centre of the park to enable event providers a point of use and to reduce requirement for use of generators which are not environmentally friendly. This will not be completed by 31st March and a carry forward of budget is requested
1876	Open Spaces, Sustainable Food and Community Wellbeing	(32,000)	Arboriculture	32,000	Matthew Magrath	<p>The 22k covers committed tree works for which an instruction has been issued and budget put aside but which will not be completed prior to the year end. A carry forward of £22k budget will enable this to be completed</p> <p>£5k The feasibility study specification to Victoria Avenue is in is currently in draft. Work capacity issues have prevented us in finalising the specification and going out to tender. A carry forward of budget is requested</p> <p>£5k carry forward requested in relation to the costs of pruning the second tree at Alexandra gardens if that is required</p>
1877	Open Spaces, Sustainable Food and Community Wellbeing	(30,873)	Project Delivery (Cost Recovered)and(salaried)	12,000	John Richards	<p>Structural bank monitoring has been undertaken to understand the amount of movement taking place over time. Until the monitoring is complete the feasibility work cannot be undertaken. A carry forward of the budget put aside for the Feasibility Funding of £10k for Hobsons Brook is therefore being requested.</p> <p>Feasibility funding of £2k was awarded to work up concept designs for green roof bus shelters which never materialised. An opportunity has arisen to explore carrying this work on further during the next financial year at new bus stop locations.</p>
1883	Open Spaces, Sustainable Food and Community Wellbeing	(35,100)	Flood Risk Management	20,000	Rachel Veysey	Feasibility Funding - Bishops Mill Sluice - Difficulty in sourcing necessary expertise during COVID period. It is a very specialist area of mechanical and electrical engineering and recent RFQs have not led to anyone with the correct background coming forward. A carry forward of budget is requested to progress this in 22-23
1350	Strategy and External Partnerships	(15,940)	Civic Affairs and Twinning	8,700	Gary Cliff	Civic reception unable to take place in November 2021 due to Covid restrictions. Re-scheduled to April 2022.
1454	Strategy and External Partnerships	(80,000)	Cambridge Northern Fringe East (CNFE)	16,000	Fiona Bryant	The refined programme to enable the AAP to be better aligned to the DCO and Local plan processes and resource capacity has meant a delay to the progress on the Core site development to 2022/3. The funding carried over is for project management
579,010				Total Carry forwards		